

## **BEST PRACTICES**

**2020-2021**

### **Title of the Activity : 1. GREEN CARD SYSTEM!**

The Green card is the report card informing the student's achievements in the curricular activities. It also reflects the student's attendance in the college. Being the first mentor of the student, the parent is given a chance to get interacted with the teacher who monitors the progress of his ward. Thus parents are also given responsibility and accountability to have a thorough check their ward participation in the college activities. This card activates the parents to check their son or daughter's energetic role in the academic programs. Based on the available report on the particular student, the parent is advised to encourage their ward to take up either remedial or enrichment programme offered at the college. This also facilitates the smooth mentoring of the student to attain their objective in college study.

#### **Objectives of the Practice:**

1. To build-up a holistic development through healthy discussions between parents and teachers.
2. To identify the best in the student as well as to point out the areas to be improved further.
3. To provide suggestions to the parents either to enrich the best or encourage to arrange some remediation to overcome the weakness in the subject.
4. To generate a feeling that the daily activities in the college is recorded and informed to the parent.
5. To instil a concrete decision that no class should be missed .
6. To generate a good climate of academic freedom, exchange, and participation in the campus.

**Context:** A green card is given at the time of the reopening date of the first-year classes to all students. The card indicates the details of a personal, parent, contact address, accommodation either at a hostel or from home, local guardian and the mode of transport to the college. The card displays the status of attendance, internal and summative exam marks in each subject that appeared in the particular semester. Hence overall information is available on the card.

**Practice:**

Parent-teacher meeting is conducted once in every semester in the month of October and April of every academic year. The intimation of the meeting to the parent is sent promptly. Nevertheless, this meet is made mandatory to get the hall ticket of the respective semester exam. Through this meeting, parents will get first-hand information about their ward's progress in academics as well as their discipline in attending the class and other activities of the department.

**Evidence of Success:**

Parent-teacher meeting is the best platform for the free exchange about the students' progress in academic activities. The data is presented in the meeting will be an eye-opener for the parent to check their ward in the right way. This meeting has created a good result in the student's attendance percentage as well as an improvement in the passing percentage of the students. The innovative suggestions proposed by the parent during this meet will be taken for implementation then and there. This practice draws the full-fledged support, collaboration, and participation of the parent in the academic management of the college.

**Problem Encountered:** Parents initially hesitate to attend the meet as most of them are illiterate living below the poverty line drawn from the most backward rural areas. On attending, they have understood the importance and now a cent percent participation from the parent side is achieved.

**Solutions practiced:** Good educational counselling is arranged for the educationally backward students and their parents. This advice helps them to guide their ward to achieve good results in academic programmes.

## **Titel of the Activity: 2.**

### **PROVIDING HYGIENIC FOOD AT THE LOW COST RATE IN THE COLLEGE HOSTELS**

#### **Objectives:**

1. To lead the hostel life in an economic way
2. To impart the culture of cooperation in running the hostel mess.
3. To build up a cooperation among the students in savings and thus prevent the wastage of money in purchase.
4. To train them to get good quality products at the low cost.
5. To offer the students the best hygienic food at the minimum cost.
6. To make their parents feel less burden on hostel mess payment.

#### **The context:**

The college has hostels both for boys and girls separately. The inmates are mostly from the most backward rural family living below the poverty line. The student run mess is the best practice provided by the college to lessen the burden of the poor parents to pay the mess bill of their respective students.

The students are given leadership quality to run the hostel effectively as well as economically. They are given responsibility to purchase the needed items qualitatively at the low cost in the market. Also the student supervisor is given responsibility to prevent the wastage in preparation and in consumption. Students are fully satisfied to get the hygienic food at the cheaper rate in the hostel. This helps the student leaders and participants to get trained up to lead an economic life as and when they leave the campus.

### **The Practice:**

The hostel mess committee chaired by the Principal, assisted by Sub-Wardens and Students representatives work in unison to bring the desired result in the hostel for the past two decades. Right from the purchase, the committee is looking after the well output of hygienic products from the kitchen. Even the water quality is also then and there checked and good compatible water is provided to the hostel inmates. The dividing basis of the expenses met out in the hostel will provide ample training to the inmates to lead a perfect economic life in their future. Inspecting the bills of purchase daily, registering the same in the ledger will be carried by the student representatives in the perfect manner and hence there is no leakage of money at any point of operation.

### **Evidence of success:**

With the continuous support and an effective participation of the students, the institution is able to provide hygienic food at the concessional cost. Beside in the Academic year 2020-2021. We have runs the Boy's hostel only for three months from January to March.

Due to pandemic students were admit in the hostel restricted as per government norm. So the average mess bill for the Boy's Hostel is 78.94 and Girl's Hostel is 60.61 which is slightly more than our previous average.

The objective set by the Mess committee is meticulously achieved. The real beneficiaries are the students and their parents. This is quite visible from the face of the inmates and their parents.

### **Problems encountered:**

Due to the severe economic crisis of the low income parents it is understood that many are struggling to remit even the low cost bill itself.