

## **BEST PRACTICES**

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Title of the Activity:

### **1. GREEN CARD SYSTEM!**

The Green card is the report card informing the student's achievements in the curricular activities. It also reflects the student's attendance in the college. Being the first mentor of the student, the parent is given a chance to get interacted with the teacher who monitors the progress of his ward. Thus parents are also given responsibility and accountability to have a thorough check their ward participation in the college activities. This card activates the parents to check their son or daughter's energetic role in the academic programs. Based on the available report on the particular student, the parent is advised to encourage their ward to take up either remedial or enrichment programme offered at the college. This also facilitates the smooth mentoring of the student to attain their objective in college study.

## **Objectives of the Practice:**

1. To build-up a holistic development through healthy discussions between parents and teachers.
2. To identify the best in the student as well as to point out the areas to be improved further.
3. To provide suggestions to the parents either to enrich the best or encourage to arrange some remediation to overcome the weakness in the subject.
4. To generate a feeling that the daily activities in the college is recorded and informed to the parent.
5. To instil a concrete decision that no class should be missed .
6. To generate a good climate of academic freedom, exchange, and participation in the campus.

## **Context:**

A green card is given at the time of the reopening date of the first-year classes to all students. The card indicates the details of a personal, parent, contact address, accommodation either at a hostel or from home, local guardian and the mode of transport to the college. The card displays the status of attendance, internal and summative exam marks in each subject that appeared in the particular semester. Hence overall information is available on the card.

## **Practice:**

Parent-teacher meeting is conducted once in every semester in the month of October and April of every academic year. The intimation of the meeting to the parent is sent promptly. Nevertheless, this meet is made mandatory to get the hall ticket of the respective semester exam. Through this meeting, parents will get first-hand information about their ward's progress in academics as well as their discipline in attending the class and other activities of the department.

### **Evidence of Success:**

Parent-teacher meeting is the best platform for the free exchange about the students' progress in academic activities. The data is presented in the meeting will be an eye-opener for the parent to check their ward in the right way. This meeting has created a good result in the student's attendance percentage as well as an improvement in the passing percentage of the students. The innovative suggestions proposed by the parent during this meet will be taken for implementation then and there. This practice draws the full-fledged support, collaboration, and participation of the parent in the academic management of the college.

### **Problem Encountered:**

Parents initially hesitate to attend the meet as most of them are illiterate living below the poverty line drawn from the most backward rural areas. On attending, they have understood the importance and now a cent percent participation from the parent side is achieved.

### **Solutions practiced:**

Good educational counselling is arranged for the educationally backward students and their parents. This advice helps them to guide their ward to achieve good results in academic programmes.