



## Policy Document for seed-money

Class room teaching and research are the two strands in the career of a teacher. The one supplements the other, leading to job satisfaction and career advancement. The Management of our College has been alive to this need to meet the research aspirations of the staff (vide Policy Document on Research), and facilitate the initialization of research projects by offering financial and secretarial assistance to budding researchers. Management is generous and has made provision to sanction seed money for the promotion of research culture among the faculty. The policy for providing seed money is dictated by considerations of need, relevance of the proposed research problems, the qualifications of the chief investigator, and the tentative budget. The quantum of assistance is based on the chances of external funding and sanctions, if any, obtained by the applicant.

### Objectives:

- To facilitate proposals for research projects.
- To help research projects to take off.
- To encourage young staff to take up research.

### Implementation

1. The applications received from regular staff/current research scholars are examined on a case by case basis by the Research Advisory Committee.
2. The proposals are examined for viability, Social relevance, methodological soundness, the infrastructure available, need for further investments and the research outcomes expected. This is done through personal interview with the chief investigator and his team. External experts are consulted whenever necessary.

  
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3. The major and minor projects are submitted to funding agencies for financial assistance and once they are accepted and sanctioned, seed money is released to the team, on the basis of need. Such seed money is restricted to twenty percent of the first installment sanctioned by the funding agency and recoverable, once the grants are received.
4. In the preparation stage, seed money is provided for purchase of basic requirements like stationery, obtaining secretarial and consultancy assistance etc. This seed money is not recoverable.
5. In the case of micro and mini projects like vermicompost, nursery are executed at the institutional level. The entire cost of the project from the initiation to fusion is met by the college management itself.
6. In the case of proposals for International/National Conferences, once the proposals have been sanctioned, a percentage of the amount is released to the Co-ordinator for meeting initial expenses. If the total expenses exceed the sanctioned sum, the excess is borne by the Management and the initial seed money is not recovered.

## Outcome

1. The college has received UGC-assisted minor projects – They are in various stages of completion.
2. During the past five years many number of proposals for such projects were submitted for approval by funding agencies, though we could get only three.
3. For the conduct of Conferences, Workshops, Seminars at various levels, we got a grant from various funding agencies. The initial proposals were prepared with seed money provided by the Management.

  
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